

Village of Timbercreek Canyon

April 9, 2020

Members of the Board of Aldermen met in a Regular Meeting at 5:00 PM on April 9, 2020 via video conference and call with the following present:

Mayor:	Bill Young	City Secretary:	Betty Howe
Aldermen:	Mike Fuller	City Manager:	Kurt Grant
	Brian Giffin		
	Tara Murrell		
	Mary Watley		

Not attending:	
Alderman:	Dickie Haney
City Treasurer:	Elaine Dollar
Police Chief:	Jeremy Hoffman
Fire Chief:	Eddie Wood

Also present: No one.

- 1. CALL TO ORDER, QUORUM CHECK AND PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG**
The Regular Meeting was called to order at 5:03 PM by Mayor Bill Young. Village Secretary, Betty Howe, determined that a quorum was present.
- 2. PUBLIC COMMENTS**
No comments were made.
- 3. CONSIDER AND TAKE APPROPRIATE ACTION ON APPROVING THE MINUTES FROM THE MARCH 12TH 2020, MARCH 23RD 2020, AND MARCH 30TH MEETINGS**
Tara Murrell moved to approve the March 12th, 2020, March 23rd, and March 30th meetings. The motion to approve the minutes was made by Mike Fuller and passed unanimously.
- 4. CONSENT ITEM – CONSIDER AND TAKE ACTION ON VARIOUS REPORTS**
 - Village Treasurer: Ayne Sharp provided the February reports for the agenda packets and copies are attached. Elaine Dollar was not in attendance, but she can be contacted for any questions.
 - Fire Department: Eddie Wood, Fire Chief, provided a written report, but did not attend. The Department answered one fire call and had 15 hours of training during March. A copy of Chief Wood's report is attached. It was reported that there may be grants or loans available from IAFC for the Fire Department as a non-profit, 501C3. Kurt Grant will look at the application and see if the Department qualifies.
 - Firewise: Alderman Giffin reported that chippers for the May cleanup may be available. Bill Young reported that right now the chipper is on hold right now. Brian Giffin said the land fill on Eastern is open Monday, Tuesday, Thursday and Saturday from 8:00 to 12:00 noon.
 - Police Department: Police Chief Jeremy Hoffman was not present.
 - Emergency Management Report: Kurt Grant said the Mitigation Plan is still waiting for approval.
 - Building Committee: Bill Young said that the house on Fox Ridge still needs to get inspections. Mary Watley said that Stu Lake has been trying to get the issues settled. Ms. Watley said there is an issue with the water well. It is shared with the daughter so the property can't be sold without its own well if a loan is required. The owner will need to separate the properties plus there are other issues.
 - HOA Liaison Report: It was reported that Mark Stewart has become the president of the POA. Bill Young gave an update on the transfer of property with the POA. There are no issues with the road up on at McAfee, but

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some of there may be problems with the gatehouse transfer since the meeting room area is not on property owned by the Property Owners and there may be an issue with the septic system. Possibilities are still being examined. Also, Joe Shehan is looking at getting the triangle of land past the curve and near the bridge.

h) Mayor's Report: Mayor Young provided copies of the Escalation of Local Disaster Declaration for the Village of Timbercreek Canyon and also the Assistance Registry. Copies are attached and have been also been forwarded to everyone in the Village by email. The Mayor highlighted the importance of watching out for rabid animals, especially skunks; the importance of the Hazard Mitigation Plan; and the Ordinance review being conducted by the Board.

i) PRPC City Manager: Kurt Grant provided the written Panhandle Regional Planning Commission (PRPC) Report for April. A copy of the report is attached. Mr. Grant reported that during the month he worked on: items on the agenda and creation of the agenda packet; filed and organized previous meeting agenda and information; ensured compliance with the Texas Open Meetings handbook; updated Ordinance 2020-2 amending Chapter 8, Zoning; researched disaster related laws; researched emergency open meetings rules; contacted TML regarding disasters; contacted Angelique Weaver regarding open meeting s rules; researched local government code regarding sales tax; created website; organized meeting for 3/12/20 and 3/30/20; corresponded with Emily Nolte regarding PPE for the Fire Department; corresponded with PCMA regarding elections; and created Amendment to Disaster Declaration. Mr. Grant said it has been challenging working from home.

Brian Giffin made the motion to accept all reports as presented. Mary Watley seconded the motion. It passed unanimously with a roll call vote as follows: Tara Murrell, yeah; Brian Giffin, yeah; Mike Fuller, yeah; Mary Watley, yeah; and Bill Young, yeah.

5. DISCUSS AND TAKE ACTION ON DISASTER DECLARATION FOR THE VILLAGE OF TIMBERCREEK CANYON

Kurt Grant explained that the Board of Aldermen approved and amended the Disaster Declaration established by the Mayor on March 19th, 2020. The Board discussed the measures associated with the Declaration. The Declaration would be extended to May 14th, 2020 with the caveat that the Declaration will be rescinded if the Government changes the guidelines. The Mayor will send the Amendment out by email and the Secretary will post it in the required places. Mike Fuller made the motion to amend the Disaster Declaration extending the date to May 14th, 2020. Brian Giffin provided the second. The motion passed unanimously with a roll call vote as follows: Tara Murrell, yeah; Brian Giffin, yeah; Mike Fuller, yeah; Mary Watley, yeah; and Bill Young, yeah.

6. DISCUSS AND CONSIDER VILLAGE HEALTH AND SAFETY

With the extension of the Disaster Declaration passed in Item #5 above, residents are asked to shelter in place and wear masks.

7. DISCUSS AND TAKE ACTION ON ORDINANCE 2020-2, AMENDING THE VILLAGE OF TIMBERCREEK CANYON CODE OF ORDINANCES CHAPTER 8 -- ZONING

The Board of Aldermen has been reviewing Chapter 8 of the Code of Ordinances and adjustments have been made. The Board briefly discussed the changes that have been made. Brian Giffin made the motion to approve Ordinance 2020-2 Amending Chapter 8, Zoning, of the Timbercreek Canyon Code of Ordinances. The motion was seconded by Mary Watley. The motion passed unanimously with a roll call vote as follows: Tara Murrell, yeah; Brian Giffin, yeah; Mike Fuller, yeah; Mary Watley, yeah; and Bill Young, yeah.

8. DISCUSS AND CONSIDER POTENTIAL TIMBERCREEK COMMUNITY BUILDING

The Village of Timbercreek Canyon has discussed the possibility of building a Community Center. The Board is considering possibly locating the Community Center on Village owned property on Hackberry. Bill Young reported that a few weeks ago he met with Chuck Lynch at the Hackberry location to share ideas. A possible metal building constructed on a slab was discussed and Mr. Lynch suggested construction possibly be on pier-and-beam. Chuck Lynch said the building could be constructed on the existing foundation if it was extended. In this case the foundation would not need to be taken out. Mr. Lynch said the building would need to be ADA compliant. Mayor Young asked if Mr. Lynch would do an architectural drawing that could be used to help raise funds for the Community Center. Tara Murrell said she would like to see the rendering and

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the cost. Brian Giffin also agreed he would like to see both. Mike Fuller would like to see both possibilities and the cost of each. Mary Watley said she thinks it is a great idea to have something to look at. The Mayor said he would talk to Chuck Lynch about doing the drawings and costs.

9. UPDATE ON PROPOSED TIMBERCREEK CANYON WEBSITE

Kurt Grant said he has been looking at ways to create the website using "Squarespace" and thinks it can be done for a reasonable cost. Mr. Grant provided a sample of what the website might look like and a copy is attached. The Board looked at the samples and discussed all of the possible items that should or could be included in the website.

10. DISCUSS AND TAKE ACTION ON ORGANIZING VARIOUS VILLAGE EVENTS

Spring Cleanup Day will be May 9th. Due to the Corona virus, Spring Cleanup Day will be held, but no gatherings will be scheduled and it is suggested that residents cleanup their property and the adjacent areas. There should also be a dumpster at the tennis court. Timbercreek Village Day is planned for June 13th but the date may need to be changed.

11. BOARD MEMBER COMMENTS AND ESTABLISH FUTURE AGENDA ITEMS

Bill Young said that flag poles have been purchased for the Wild Plum and McAfee gates and can be installed when equipment and volunteers are available. Potential items for the May agenda, establishing a website, continued review of the Code of Ordinances, potential Timbercreek Canyon Community Building, and the tower at Hackberry property. There was a discussion of the time of the next meeting which will be held by video or phone on May 14th, 2020. The meeting will begin at 5:00 pm. The Board discussed whether to open the meeting to phone access from the public. Following a brief discussion, it was decided the meeting could be opened via a phone number with the advisement of the City Attorney and provided comments are made during Public Comments and limited to three minutes.

12. ADJOURN

Tara Murrell made the motion to adjourn. Brian Giffin seconded the motion and it passed unanimously. Mayor Bill Young adjourned the meeting at 6:29 PM.

Mayor, Bill Young

City Secretary, Betty Howe