

Village of Timbercreek Canyon

May 14, 2020

Members of the Board of Aldermen met in a Regular Meeting at 5:00 PM on May 14, 2020 via video conference and phone call with the following present:

Mayor:	Bill Young	City Secretary:	Betty Howe
Aldermen:	Mike Fuller	City Manager:	Kurt Grant
	Brian Giffin	Police Chief:	Jeremy Hoffman
	Dickie Haney		
	Tara Murrell		

Not attending:	
Alderman:	Mary Watley
City Treasurer	Elaine Dollar
Fire Chief:	Eddie Wood

Also present: Katie Perkins, PRPC.

1. CALL TO ORDER, QUORUM CHECK AND PLEDGE OF ALLEGIANCE

The Regular Meeting was called to order at 5:05 PM by Mayor Bill Young. Village Secretary, Betty Howe, determined that a quorum was present.

2. PUBLIC COMMENTS

No comments were made.

3. CONSIDER AND TAKE APPROPRIATE ACTION ON APPROVING THE MINUTES FROM THE MARCH 12TH 2020, MARCH 23RD 2020, AND MARCH 30TH MEETINGS

Brian Giffin moved to approve the April 9th, 2020 meeting corrections. 1. Under Item 4 (c): "Brian Giffin said the land fill on Eastern is open" Should read "Brian Giffin said the City of Amarillo chipping yard located on Eastern is open ... but requires an Amarillo address identification." 2. Under Item 8: The words "pier-and-beam" should be replaced with the words "post-and-beam". The motion to approve the minutes was seconded by Mike Fuller and passed unanimously with no negative votes.

4. CONSENT ITEM – CONSIDER AND TAKE ACTION ON VARIOUS REPORTS

a) Village Treasurer: Ayne Sharp provided the March reports for the agenda packets and copies are attached. Elaine Dollar was not in attendance, but she can be contacted for any questions. Bill Young commented that 96% of tax revenues have been collected thus far for the year.

b) Fire Department: Eddie Wood, Fire Chief, provided a written report, but did not attend. The Department answered four fire calls assisting Randall County in April.

c) Firewise: Alderman Giffin said a dumpster was placed at the tennis court. Residents placed brush and limbs next to dumpster. The Texas Forest Service will bring in their chipper and process the limbs and brush. Individual property owners worked on their own areas for cleanup. The response to the chipping and dumpsters was enormous and the dumpsters were emptied more than expected.

d) Police Department: Police Chief Jeremy Hoffman was present and provided a written report. A copy is attached. It shows eight house watches in March and 10 house watches in April. The Chief noted that the Sherriff's Department is taking extra precautions with medical calls due to the Corona virus.

e) Emergency Management Report: Kurt Grant commented that Emily Nolte has been busy with the Corona virus.

Village of Timbercreek Canyon

f) Building Committee: Bill Young said that there is not much going on with the Building Committee. Stu Lake has been looking at how permits are handled.

g) HOA Liaison Report: The Property Owners are working on creating an Architectural Committee. The Village ordinances will continue to address issues relating to the Health, Safety and Welfare in the Village. The Property Owners plan to replace the gates with an updated system that will use a tag system. More details will be coming soon. The Police Chief asked how the Police Officers will gain enter to the Village. Tags will be provided for the Police and Fire vehicles and special entry numbers will be provided on a monthly basis.

h) Mayor's Report: Mayor Young provided copies of the Mayor's Message provided to residents through email. He noted that the Village is still under a condition Red for Covid-19. The Mayor said that the review of the Village Ordinances will continue looking at Sections 9.05 – 9.10 at the meeting. A copy of the Mayor's Message is attached.

i) PRPC City Manager: Kurt Grant said he will be leaving the PRPC to take a new job so he will no longer be the Contract City Manager for Timbercreek Canyon. He introduced Katie Perkins as the new City Manager and she will begin taking care of the Village of Timbercreek Canyon. Mr. Grant provided the written Panhandle Regional Planning Commission (PRPC) Report for May. A copy of the report is attached. Mr. Grant reported that during the month he worked on: items on the agenda and creation of the agenda packet; filed and organized previous meeting agenda and information; ensured compliance with the Texas Open Meetings handbook; updated Ordinance 2020-3 amending Chapter 9, Building; researched disaster related laws; created website on SquareSpace; researched disaster related laws; corresponded with Emily Nolte regarding masks; and corresponded with the Mayor and PCMA regarding the gatehouse.

Brian Giffin made the motion to accept all reports as presented. Dickie Haney seconded the motion. It passed unanimously with no negative votes.

5. DISCUSS AND TAKE ACTION ON DISASTER DECLARATION FOR THE VILLAGE OF TIMBERCREEK CANYON

Kurt Grant provided an Amendment to the Disaster Declaration for the Village of Timbercreek Canyon. The Declaration will be extended to May 14, 2020, the next Timbercreek Canyon Regular Aldermen meeting. Mike Fuller moved to extend the Disaster Declaration to May 14, 2020. The second was provided by Tara Murrell. It passed unanimously with no negative votes.

6. DISCUSS AND CONSIDER VILLAGE HEALTH AND SAFETY

With the extension of the Disaster Declaration passed in Item #5 above, residents are asked to shelter in place and wear masks. Mayor Young noted that everyone should remain cautious and stay safe.

7. DISCUSS AND TAKE ACTION ON ORDINANCE 2020-3, AMENDING THE VILLAGE OF TIMBERCREEK CANYON CODE OF ORDINANCES CHAPTER 9 -- BUILDING

Ordinance Chapter 9, Sections 9.05 and 9.06 were discussed by the Board. The Section relating to "Estimated Value" was deleted. Section 9.05, A through D and E through F were discussed at length. Mike Fuller suggested that the time for completing construction be limited to 18 months and that after that the extension fee should be collected on a month-to-month basis. Bill Young recommended that Stu Lake be contacted to see if these fees are being collected. The Board discussed Section 9.09 and it was suggested that Stu Lake be invited to the next meeting to answer questions. The Board agreed to stop at Section 9.10 and to continue at the next meeting. Brian Giffin made the motion to table this item to the next meeting. Dickie Haney seconded the motion and it passed unanimously with no negative votes.

8. DISCUSS AND CONSIDER POTENTIAL TIMBERCREEK COMMUNITY BUILDING

The Village of Timbercreek Canyon has discussed the possibility of building a Community Center. The Board is considering possibly locating the Community Center on Village owned property on Hackberry. Bill Young questioned if it would be necessary to conduct a poll or survey of the community to determine the possible uses for the Community Center. Mike Fuller suggested that a poll/survey was not needed since the Board represents the Community. Alderman Fuller also suggested that the Board needs to see an architectural rendering and possible cost of the Center. The Mayor asked about the possible uses of the Center. Mike

Village of Timbercreek Canyon

Fuller said it would need to be decided. Brian Giffin said that more work needed to be done before deciding on the Center. Dickie Haney said he agrees with Alderman Fuller that more information is needed to determine where the Village is going with the Center. Bill Young suggested that the Board look at this again in June and ask more questions of Chuck Lynch. He said the Community Center has lots of possibilities for the Village maybe even community classes from Amarillo College or other events.

9. UPDATE ON PROPOSED TIMBERCREEK CANYON WEBSITE

Bill Young has talked with several businesses who would be willing to host the Village website. The possible website firms include one in Pittsburg, one in Houston, and one local firm. Each providing different options. The local company is Flat Land Media and its owner is Clay Young. They will charge between \$1,400.00 and \$1,900.00 to build the website. There will be monthly maintenance fees and server fees which are nominal. Mayor Young said a website has been established with the domain name of www.timbercreekcanyon.org. It is not operational at this time. The Timbercreek Property Owners Association (TCPOA) will probably share in the cost of developing the site. Board members agreed that it is best to go with the local firm. Katie Perkins said no bid would be needed. Bill Young recommended that a contract be signed. Katie Perkins stated that the firm probably has a contract that they use for websites. The steps should be to 1. Get a contract; 2. Go over the contract; and 3. And sign the contract. Bill Young said he would contact the TCPOA and the Garden Club to see if they might participate in this venture.

10. UPDATE ON NEW GOVERNMENT REGULATIONS FOR TOWER AT HACKBERRY

Bill Young reported that new regulations for towers require that safety cables be placed on the towers. The safety cables come in kits and are priced at \$700.00 per 100-foot kit. Two kits will be required. One for Hackberry and one for McAfee. Tara Murrell moved to approve Mayor Young's purchase of two kits at a cost of up to \$1,500.00. Brian Giffin seconded the motion and it passed unanimously with no negative votes.

11. REVIEW OUTCOMES OF VILLAGE CLEANUP DAY -- MAY

Spring Cleanup Day planned for May 9th was a great success with brush and limb collection far exceeding expectations. The material provided by residents bringing brush and limbs for chipping filled three dumpsters and cleared lots of brush and limbs from the Canyon. Residents cleared trash in the area around their property. It was recommended that in the future the site for depositing limbs and brush be marked. Mike Fuller said he has the ground paint to mark it off.

12. DISCUSS AND TAKE ACTION ON ORGANIZING VARIOUS VILLAGE EVENTS

It will probably be necessary to postpone the Village Day until the fall. Brian Giffin said the Fall FireWise date has not been established. Fall Cleanup Day will be on October 3rd.

13. BOARD MEMBER COMMENTS AND ESTABLISH FUTURE AGENDA ITEMS

Potential items for the June agenda include establishing a website, continued review of the Code of Ordinances, potential Timbercreek Canyon Community Building, and the tower at Hackberry property. There will need to be a discussion of invoices from Joe Shehan.

14. ADJOURN

Dickie Haney made the motion to adjourn. Mike Fuller seconded the motion and it passed unanimously. Mayor Bill Young adjourned the meeting at 7:20 PM.

Mayor, Bill Young

City Secretary, Betty Howe