

VILLAGE OF  
TIMBERCREEK  
CANYON

## BOARD OF ALDERMEN AGENDA

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### **Brian Giffin, Mayor**

Jennifer Huddleston, Mayor Pro-Tempore  
Mike Fuller, Alderman  
Dickie Haney, Alderman  
Amber Satterwhite, Village Secretary

Janis Naiman, Alderwoman  
Tim Satterwhite, Alderman  
Elaine Dollar, Treasurer  
Village Manager, Max Seymour

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Notice is hereby given of a Regular Meeting of the Board of Aldermen of the Village of Timbercreek Canyon to be held on **THURSDAY, February 12, 2026 at 6:00 pm** at the Gatehouse located at 101 N. Timbercreek Drive for the purpose of considering the following agenda items.

### **AGENDA ITEMS**

**1. CALL TO ORDER, QUORUM CHECK, AND PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG**

**2. PUBLIC COMMENTS**

Citizens who wish to speak to the Board of Aldermen will be heard at this time or during the consideration of the agenda item. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, village staff and Aldermen are prevented from discussing the subject and may only respond with statements of factual information or existing policy. Residents are limited to three (3) minutes for their presentation to the Board of Aldermen.

**3. DISCUSS UPDATE ON THE SENIOR CENTER**

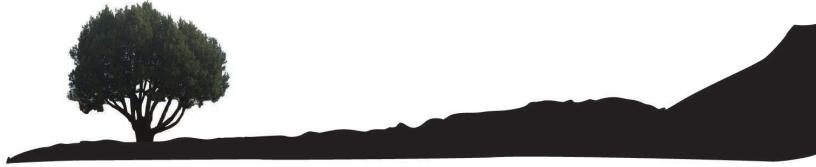
**a. Tim Koetting**

**4. DISCUSS STATUS AND PROGRESS OF AERIAL TOWER INSTALLATION**

**5. DISCUSS THE CURRENT STATUS OF BUILDING PERMITS AND INSPECTIONS**

**a. Robert Downing-Village Inspector**

- 6. DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON HIRING JANITORIAL SERVICE PROVIDER FOR SENIOR CENTER.**
  - a. Allocate monies to purchase cleaning supplies for Senior Center
  - b. Plan/schedule cleaning of Senior Center before/after Open House.
  - c. Plan/discuss/implement a fee schedule for Senior Center
- 7. DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON ESTABLISHING POLICIES AND PROCEDURES FOR THE SENIOR CENTER.**
- 8. CONSENT ITEMS – CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING:**
  - a. MINUTES FROM JANUARY 8, 2026 REGULAR BOARD MEETINGS
  - b. VILLAGE FINANCIAL STATEMENT FOR THE MONTH OF JANUARY 2026
  - c. STAFF REPORTS
- 9. DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON SELECTING THE SIGN FOR THE PARK.**
- 10. DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON REQUEST FROM THE GARDEN CLUB FOR A STORAGE BUILDING TO BE BUILT IN CLOSE PROXIMITY TO THE SENIOR CENTER TO STORE VILLAGE DECORATIONS.**
- 11. DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON REQUEST FROM THE GARDEN CLUB TO INSTALL A FLAG POLE AT THE PARK.**
- 12. DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON APPROVING A CONTRACT FOR A FIRE TRUCK CHASSIS.**
- 13. DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON APPROVING FIRE EQUIPMENT PURCHASE FOR THE FIRE DEPARTMENT THROUGH GRANTS FUNDS FROM THE FORESTRY SERVICE GRANT.**
- 14. DISCUSS THE SENIOR CENTER OPEN HOUSE**
- 15. BOARD MEMBER COMMENTS, ESTABLISH FUTURE AGENDA ITEMS FOR MARCH 12<sup>TH</sup> REGULAR MEETING.**



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## 16. ADJOURN

All agenda items are subject to action. The Board of Aldermen reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the [Texas Government Code](#), Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

## PUBLIC NOTICE

I certify that the above Agenda was posted at the Gatehouse of the Village of Timbercreek Canyon available and visible to the public at all times in compliance with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); and Section 551.043 (Time and Accessibility of Notice Requirements.)

Posted this \_\_\_\_\_ day of \_\_\_\_\_, 2026 at the Gatehouse, Village  
of Timbercreek Canyon, Texas at \_\_\_\_\_ A.M./P.M.

\_\_\_\_\_, Village Secretary.