



VILLAGE OF  
TIMBERCREEK  
CANYON

**BOARD OF ALDERMEN AGENDA**

---

**Brian Giffin, Mayor**

Jennifer Huddleston, Mayor Pro-Tempore  
Mike Fuller, Alderman  
Janis Naiman, Alderwoman  
Dickie Haney, Alderman

Elaine Dollar, Treasurer  
Betty Howe, City Secretary  
Amber Gerber, City Manager

---

Notice is hereby given of a Regular Meeting of the Board of Aldermen of the Village of Timbercreek Canyon to be held on **Thursday, August 10th, 2023 at 6:00 pm** at the Gatehouse located at 101 N. Timbercreek Drive for the purpose of considering the following agenda items. All agenda items are subject to action. The Board of Aldermen reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

**MEETING ITEMS**

- 1. CALL TO ORDER, QUORUM CHECK, AND PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG**
- 2. PUBLIC COMMENTS**

Citizens who wish to speak to the Board of Aldermen will be heard at this time or during the consideration of the agenda item. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, village staff and Aldermen are prevented from discussing the subject and may only respond with statements of factual information or existing policy. Residents are limited to three (3) minutes for their presentation to the Board of Aldermen.
- 3. PRESENTATION ON AMARILLO BROADBAND FOR THE VILLAGE OF TIMBERCREEK CANYON**
  - A. Mike Hughes presentation on Fiber Optic Lines.**
- 4. PRESENT, UPDATE, AND DISCUSSION REGARDING THE VILLAGE OF TIMBERCREEK CANYON SENIOR FACILITY PROJECT THROUGH THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS**
  - A. OJD Engineering and Architect Charles Lynch.**
- 5. UPDATE FROM THE ORDINANCE SUB-COMMITTEE ON THE CURRENT STATUS OF THE VILLAGE OF TIMBERCREEK CANYON PROPOSED ORDINANCE FINDINGS TO BE CHANGED**
- 6. UPDATE AND DISCUSSION ON ORDINANCE CODE ENFORCEMENT FOR THE VILLAGE OF TIMBERCREEK CANYON**
- 7. CONSENT ITEMS - CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING:**
  - a. MINUTES FROM JULY 13, 2023 REGULAR BOARD MEETING**
  - b. VILLAGE FINANCIAL STATEMENTS FOR THE MONTH OF JULY**
  - c. STAFF REPORTS**
- 8. UPDATE, DISCUSS, AND TAKE APPROPRIATE ACTION ON THE AMENDED BUDGET FOR FY 22-23**
- 9. UPDATE, DISCUSS, AND TAKE APPROPRIATE ACTION ON THE DAMAGE FROM THE RECENT FLOODING TO THE PARK AND THE COST TO REPAIR**
- 10. UPDATE AND DISCUSS THE CURRENT STATUS OF THE FEMA FIRE TRUCK GRANT**
- 11. DISCUSS AND TAKE APPROPRIATE ACTION ON THE FINAL SPECIFICATIONS FOR THE FEMA FIRETRUCK**
- 12. DISCUSS AND TAKE APPROPRIATE ACTION ON THE INTERLOCAL AGREEMENT FOR BUYBOARD**
- 13. DISCUSS AND TAKE APPROPRIATE ACTION ON FEDERAL PROCUREMENT POLICIES**



VILLAGE OF  
TIMBERCREEK  
CANYON

- A. 2 C.F.R. §200.318(a) requires recipients to use their own documented procurement procedures which reflect applicable State, local, and tribal laws, and regulations, provided that the procurements conform to applicable Federal law
- B. 2 C.F.R. §200.318 - .327. Failure to develop local procurement procedures to manage day-to-day compliance and/or not adhering to the current, and established procurement procedures may result in improper procurement transactions and possible return of funds
- C. 2 C.F.R. 200.318(i) recipients are required to maintain sufficient records to detail the history of procurement which include, but are not limited to, the rationale for the method of procurement, selection of contract type, contractor selection, and the basis for the contract price. Not maintaining all procurement documentation places the recipient at risk of questioned and disallowed costs.

**14. BOARD MEMBER COMMENTS AND ESTABLISH FUTURE AGENDA ITEMS**

**15. ADJOURN**

All agenda items are subject to action. The Board of Aldermen reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

**PUBLIC NOTICE**

I certify that the above Agenda was posted at the Gatehouse of the Village of Timbercreek Canyon available and visible to the public at all times in compliance with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); and Section 551.043 (Time and Accessibility of Notice Requirements.)

Posted this \_\_\_\_ day of \_\_\_\_\_, 2023 at the Gatehouse, Village of Timbercreek Canyon, Texas at \_\_\_\_\_ a.m./p.m.