

Village of Timbercreek Canyon

February 11th, 2021

Members of the Board of Aldermen met in a Regular Meeting at 6:00 PM on February 11, 2021 at the Timbercreek Canyon Gatehouse and via video conference with the following present:

Mayor Pro-Tempore:	Brian Giffin	City Secretary:	Betty Howe
Aldermen:	Mike Fuller	City Treasurer:	Elaine Dollar
	Dickie Haney	City Manager:	Katie Paul
	Jennifer Huddleston		
	Mary Watley		

Not attending:	
Mayor:	Bill Young
Fire Chief:	Eddie Wood
Police Chief:	Jeremy Hoffman

Also present: No one.

1. CALL TO ORDER, QUORUM CHECK AND PLEDGE OF ALLEGIANCE

The Regular Meeting was called to order at the Timbercreek Canyon Gatehouse and via video/teleconference at 6:02 PM by Mayor Pro-Tempore Brian Giffin. Brian Giffin led the Pledge of Allegiance. City Manager, Katie Paul, determined that a quorum was present.

2. PUBLIC COMMENTS

There were none.

3. CONSIDER AND TAKE APPROPRIATE ACTION ON APPROVING THE MINUTES FROM THE JANUARY 14TH, 2021 MEETING

Mike Fuller made the motion to approve the January minutes. The motion was seconded by Jennifer Huddleston and passed unanimously.

4. CONSENT ITEM – CONSIDER AND TAKE ACTION ON VARIOUS REPORTS

- a) Village Treasurer: Co-Treasurer, Ayne Sharp, provided financial statements for October 2020 through January 2021 also for the month of January 2021. Copies are attached. Elaine Dollar was present to answer questions.
- b) Fire Department: Call sheets were provided to Katie Paul.
- c) Firewise: Brian Giffin reported that there is nothing new. Paperwork for Firewise certification has been filed and just waiting to receive approval.
- d) Police Department: Police Chief Jeremy Hoffman was not present, but provided a written report for January. A copy of the report is attached. There were six house watches performed during January.
- e) Emergency Management Report: Nothing to report.
- f) Building Committee: Nothing to report.
- g) HOA Liaison Report: Nothing to report.
- h) Mayor's Report: Mayor Young was not able to provide a report this month.
- i) PRPC City Manager: Katie Paul provided the written Panhandle Regional Planning Commission (PRPC) Report. A copy of the report is attached. Ms. Paul reported that during the month she worked on: items on the agenda and creation of the agenda packet; filed and organized previous meeting agenda and information;

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ensured compliance with the Texas Open Meetings handbook; provided the Code of Ordinances to citizens; corresponded with a resident regarding the Code of Ordinances and where to find the Code; spoke with a landowner who is looking to build a home and directed them to the Building Committee and TCPOA; corresponded with Village Attorney regarding Xcel Rate Case from 2019 and settlement; sent updates for the website to Clay with Flatland Media; corresponded with Betty Howe regarding May election; and researched Zoning Code and other municipal topics.

Jennifer Huddleston made the motion to accept all reports as presented. Dickie Haney seconded the motion. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION THE FY20 FINANCIAL AUDIT BY DOSHIER, PICKENS, & FRANCIS

Katie Paul noted the audit showed the Village is doing well. Mike Fuller moved to approve the FY20 Financial Audit as presented by Mike Young with Doshier, Pickens, & Francis at the January 14, 2021 meeting and the motion was seconded by Jennifer Huddleston. The motion was approved unanimously.

6. DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON RESOLUTION 2021-1 APPROVING THE SURCHARGE RELATED TO DOCKET NO. 49831 REGARDING THE 2019 XCEL RATE CASE SETTLEMENT WITH THE ALLIANCE OF XCEL MUNICIPALITIES

Katie Paul explained the history of the requested approval of the surcharge regarding the 2019. Mrs. Paul said that the Village was part of a rate case settlement with Xcel Energy from 2019. The Village was represented by counsel from the Alliance of Xcel Municipalities (AXM). The AXM's denial of the rate case was not accepted. The resolution associated with this agenda item will accept Xcel's surcharge, retain the AXM counsel, and will direct that the AXM's legal fees be paid by Xcel. This resolution has been reviewed by Angelique Weaver, the Village Attorney, and her recommendation is that this resolution should be adopted. Dickie Haney ask if this was considered last year and Katie Paul explained that rate cases come up every year. She said that if the Board doesn't approve the settlement, the Village would have to participate on its own and it would cost more. Dickie Haney made the motion to approve Resolution 2021-1 approving a surcharge related to the 2019 Xcel/SPS Rate Case Settlement with the Alliance of Xcel Municipalities. The second was made by Mary Watley and passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON LOCATION OF ELECTION FOR THE VILLAGE

Katie Paul advised the Board that the Village will need to make arrangements for the conduct of the May 2021 general election. The Village conducts their election and has 2 options to choose from regarding the way the election is conducted. In the past, the Village has chosen to go with the Voting Centers and not conduct the election at the gatehouse. Mrs. Paul presented the two options and noted that Option #2 would be less expensive but there is no convenience factor in proximity of the election to the Village. Mike Fuller moved that the Village of Timbercreek conducts their election at the designated Voting Centers with early voting included. The motion was seconded by Jennifer Huddleston and passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON ORDER OF ELECTION FOR THE VILLAGE

The election process was explained by Katie Paul saying the Village is on a two-year cycle for municipal elections, which occur in May of odd-numbered years. This year's election is scheduled for May 1, 2021. The Village will need to order an election for five Aldermen and one Mayor. The deadline to order the election is Friday, February 12th. In previous cases, the Village has been able to cancel the election when only five applications for Aldermen and one application for Mayor have been received. Mary Watley made the motion to order an election for the Village and Jennifer Huddleston provided the second. The motion passed unanimously. A copy of the Order of Election is attached and was signed by the Mayor and all Aldermen.

9. DISCUSS AND EVALUATE THE FALL 2020 CLEANUP EVENT

Brian Giffin explained the problems relating to the Fall 2020 Cleanup Day. The Board discussed a number of issues relating to the collection and disposal of branches and other materials. Mr. Giffin noted that with the breakdown of the Texas Forestry Service chipping equipment, delays, and the overflow of materials to be

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chipped, the event was out of control. The Board needs to look at options for the Spring Cleanup and would like to have this item on the next agenda.

10. BOARD MEMBER COMMENTS AND ESTABLISH FUTURE AGENDA ITEMS

Items for the next agenda include plans for Spring Cleanup and Canceling the Election.

11. ADJOURN

Mike Fuller made the motion to adjourn. Jennifer Huddleston seconded the motion and it passed unanimously. Mayor Pro-Tempore Brian Giffin adjourned the meeting at 6:35 PM.

Mayor Pro-Tempore, Brian Giffin

City Secretary, Betty Howe